

\* All prices excluding VAT \*

Service packages for Companies Per Month	Bronze Package £ 150.00	Silver Package £190.00	Gold Package £320.00	Platinum package £ 430.00	Separate cost per each service
Internal Bookkeeping without payroll CIS/PAYE or returns.	Up to 50 transactions per month*	Up to 100 transactions per month*	Up to 200 transactions per month*	Up to 300 transactions per month	-£115.00 up to 100 transactions per month (£0.75 – for next following transaction)
Preparation and submission of quarterly VAT return	Included	Included	Included	Included	-Flat rate from £70 p/m -Standard/zero rate from £100 p/m
Corporation Tax Return for HMRC and CH Accounts	Included	Included	Included	Included	From £990.00 per year
Payroll monthly RTI	Up to 3 employees	Up to 5 employees	Up to 7 employees	Up to 10 employees	£10.00 per employee per month
Circumstances Change (address, name, subscribers)	Included	Included	Included	Included	£ 25.00 per change
PAYEE annual return submission	Included	Included	Included	Included	From £120 per person per year
Email and phone advice (consultation)	Free 30 min per month**	Free 45 min per month**	Free 1 hour per month**	Free 1.5 hour per month**	£75 per hour
Annual meeting to review accounts and to discuss any issues	Included	Included	Included	Included	£75 per hour
Construction industry scheme (CIS)	Not included	Up to 3 people	Up to 5 people	Up to 10 people	£10.00 per employee per month
Confirmation Statement for CH	Not included	Included, without legal fee of £13.00	Included, with legal fee of £13.00	Included, with legal fee of £13.00	£70.00 (Price not included Companies House Fee £13.-)
Quarterly management accounts	Not included	Not included	Included	Included	
Monthly management accounts	Not included	Not included	Not included	Included	
Dedicated contact person with direct email and mobile number	Not included	Not included	Not included	Included	
Preparation and submission the company director personal assessment for HMRC	Not included	Not included	Not included	Included	£100 per self- assessment
Annual tax planning review	Not included	Not included	Not included	Included	
Pension Regulator	Not included	Not included	Not included	Included	£10.00 per employee per month

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\*- £0.35 for every following transaction that is not included in package.

\*\* - Email and phone business consultation or advise for monthly served companies - £35.00 per hour

\*\*\*- Any other services that not included in this package will be charged based on standard company price list.

\*\*\*\* - All prices in this price list are without VAT

\*\*\*\* Any other services not listed in this list will be treated as a business consultation and will be charged at a rate of £75.00 pounds per hour

Company Registration (UTR, Companies House, Corporation Tax, Payee Reference Number, CIS (If applicable))	£150 (included Companies House Registration Fee)
VAT Registration only	£50.00- £80.00
VAT Deregistration	From £40.00
CIS Registration only	£50.00-£80.00
PAYEE Registration	From £50.00
HMRC Gateway profile registration	From £30.00
Companies House profile registration	From £30.00
Information Request: - Authentication Code - Corporation Tax Reference - Payee Reference - CIS Reference	From £30.00
PAYEE annual return submission	From £120 per person per year
CIS annual return submission	From £120 per person per year
Dormant Corporation Tax Return for HMRC and CH accounts	£300.00
Company striking off	£150.00
Quarterly Management accounts	From £450
Monthly Profit and Loss accounts	From £150
Quarterly Profit and Loss accounts	From £300
Profit and Loss account amendments	From £500 per account
Submitted Payroll amendments	From £30
Employees HR paper works	£18.00 per person
Additional payroll payments and amendments (bonuses, commissions, holiday etc)	From £10